

# **RODRA**

**(Retired Officers Digital Records Archive)**

**PICTORIAL GUIDE FOR VETERAN OFFICERS,  
FAMILY PENSIONERS AND NOK TO CREATE  
SIGNUP, LOGIN AND TO EXPLOIT THE  
WEBSITE**

***Website URL : <https://rodra.gov.in>***

  
सत्यमेव जयते


# Retired Officers Digital Records Archive


**MP 5 & 6**  
Custodian of Officers' Records

Additional Directorate General  
Manpower Planning

Web Site View Counter:3379

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सत्यमेव जयते



## Who Should Register

**All veteran officers of Indian Army (less MMC, ADC, MNS & TA)**  
**Spouse of above officers in receipt of family pension &**  
**Dependents other than spouse in receipt of family pension**

[New Users Sign Up Here](#)

### About Us

MP 5&6 is responsible for maintaining records of serving and veteran officers of Indian Army. We are now in the process of automating these records for better responsiveness. This website has been launched with the aim to develop an interface between veterans and MP 5&6 as also to create a digital data repository. It will enable us to connect with the veteran officers and family pensioners and

**Click here to SignUp as new user**

In case of any anomaly in disbursement of pension, registered users will be able to generate LPC cum Data Sheet easily, print it out, sign, scan and upload it for further processing by us.

The capture of digital data is in a nascent stage, hence, we request the support of our veterans to update the same. Towards this end, facility has been provided to the registered users to update their particulars and upload requisite documents, where required.

We look forward to our veterans for their cooperation in updating the records of our veterans & family pensioners to enable us to serve you better. May we request all veteran officers seeing this website to encourage other veteran officers & family pensioners to register on this website.

1. Fill up the details one by one; Personal No without suffix, Dt of Birth, Dt of Commission, Dt of Retirement or Dt of Death in Service, Mobile No and Email.
2. OTP will be sent on Mobile and Email.
3. Once all details are filled up, click on Submit.
4. On clicking Submit, OTP on Mob and Email will be sent and user will be directed to new window to verify OTP.

All veteran officers of Indian Army (less AMC, ADC, MNS & IA)  
Spouse of above officers in receipt of family pension &  
Dependents other than spouse in receipt of family pension

Personal No of Offr   
(IC00830 Without Suffix)

Date of Birth

Date of Commission

Dt Retd / Death in Service

Mobile    
(For OTP)

Email  (For OTP)

Registering as

☒ Offr (Only when veteran officer is alive)

☐ Spouse getting Family Pension

☐ Dependent getting Family Pension



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1. In case of any mismatch in the details like Personal No, Dt of Birth, Dt of Commission, Dt of Retirement/Death, the error msg as given below will be shown.
2. In case of any error msg, user may contact on mobile No given in the message or email the details for assistance.

All veteran officers of Indian Army (less AMC, ADC, MNS & TA)  
Spouse of above officers in receipt of family pension &  
Dependents other than spouse in receipt of family pension

Personal No of Offr   
(IC00830 Without Suffix)

Date of Birth

Date of Commission

Dt Retd / Death in Service

Mobile    
(For OTP)

Email  (For OTP)

Registering as

☒ Offr (Only when veteran officer is alive)

☐ Spouse getting Family Pension

☐ Dependent getting Family Pension

There may be some errors in your data. Please contact at 8368051743 and also Email your details at [offr.record@gov.in](mailto:offr.record@gov.in)


  
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**Who Should Register**  
All veteran officers of Indian Army (less AMC, ADC, MNS & TA)  
Spouse of above officers in receipt of family pension &  
Dependents other than spouse in receipt of family pension

Check your email/Mob for OTP to create user ID and password.

Enter OTP

Verify OTP

1. Enter the OTP received on Mobile/Email
2. Click on Verify OTP.
3. On successful verification of OTP, user will be directed to next screen.

1. Once the OTP is verified, user will be allotted User ID which will be his Personal No.
2. Name of the Veteran Officer will be displayed.
3. User need to create his own password and re-enter the same password in Confirm Password
4. The password so created should have min 8 characters to include atleast one uppercase, special and numeric character each.
5. Click on SignUp button to finish signing up process.

**UserID**

**Name**

**Password**   
(Min 8 chars to include atleast one uppercase, special and numeric char each)

**Confirm Password**

**Sign Up**

All veteran officers of Indian Army (less AMC, ADC, MNS & TA)  
Spouse of above officers in receipt of family pension &  
Dependents other than spouse in receipt of family pension

rodra.gov.in says

Registration Successful, Your UserID is TC00001

OK

1. On successful SignUp process, user will be given above message.
2. On click on OK button, user will be directed to Login page.





Registration Successful, login with your UserID and Password

## Login

UserID-Personal No \*

TC00001

(eg:- IC12345 With out Suffix)

Password \*

\*\*\*\*\*

NGLG

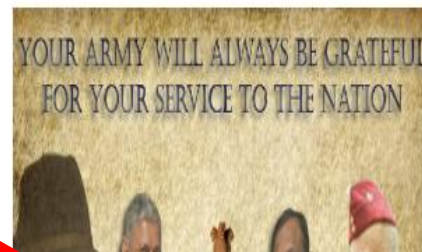
Enter Captcha Code \*

NGLG

Login

Sign Up

Forgot Password



1. On successful completion of SignUp process, user will be directed to this Login page.
2. Enter UserID and Password created during SignUp process and Captcha as visible.
3. Click on Login



Login Successful, Welcome MAJ RAJENDER KUMAR

YOUR BASIC DETAILS			
Pers No	<input type="text" value="TC00001"/>	Rank	<input type="text" value="MAJ"/>
Name	<input type="text" value="RAJENDER KUMAR"/>	Dt of Birth	<input type="text" value="14/08/1947"/>
Dt of Commission	<input type="text" value="14/08/1967"/>	Dt of Retirement/Death	<input type="text"/>
PPO No	<input type="text"/>	PAN (Officer)	<input type="text"/>
Aadhar (Officer)	<input type="text"/>	Mobile (user)	<input type="text"/>
Alternate Mobile(user)	<input type="text"/>	Email (user)	<input type="text" value="rajender4855@gmail.com"/>
Spouse Name	<input type="text"/>	Spouse Dt of Birth	<input type="text"/>
Spouse Aadhar	<input type="text"/>	Spouse PAN	<input type="text"/>

1. On successful Login, user will be directed to this page, which is User's Home Page.

Login Successful MAJ RAJENDER KUMAR

DETAILS

Pers No	TC00001	Rank	MAJ
Name	RAJENDER KUMAR	Dt of Birth	14/08/1947
Dt of Commission	14/08/1967	Dt of R	
PPO No		PAN (C	
Aadhar (Officer)		Mo le	
Alternate Mobile(user)		Email (	
Spouse Name		Spouse	

https://rodra.gov.in/R000.aspx#

Edit Basic Details  
Open LPC Form  
Print LPC  
Upload LPC  
Upload Misc Docu

1. User can Edit his already populated details through Edit Basic Details Tab.
2. Generate LPC-cum-Data Sheet for any changes in PPO.
3. Print and Upload LPC-cum-Data Sheet.
4. Upload any Miscellaneous documents for MP-5B.

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LPC Cum Data Sheet - **Grievances -** Downloads Change Password Sign out

Login Successful, Welcome **RAJENDER KUMAR**

- New Grievances
- Grievances Status

### YOUR BASIC DETAILS

Pers No	TC00001	Rank	MAJ
Name	RAJENDER KUMAR	Dt of Birth	14/08/1947
Dt of Commission	14/08/1967	Dt of Retirement/Death	14/08/1987
PPO No		PAN (Officer)	
Aadhar (Officer)		Mobile (user)	
Alternate Mobile(user)		Email (user)	
Spouse Name		Spouse Dt of	

1. User can create New Grievance for MP-5B
2. Check existing Grievances status and also track progress of his ongoing cases/pending grievances







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[LPC Cum Data Sheet](#)

[Grievances](#)

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[Sign out](#)

Old Password

New Password

Confirm New Password

[Change Pwd](#)

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1. Facility to change password has been provided to the User.
2. Password can be changed by User after logging in his profile and entering Old Password.