Tele: 26182117

Integrated HQ of MoD(Army)
Quartermaster General's Branch
Dy Dte Gen Canteen Services
West Block-III, Wing-III,
RK Puram, New Delhi-110066

95350/Q/DDGCS/Policy

27 Apr 2020

HQ Northern Command (OL)
HQ Western Command (OL)
HQ Central Command (OL)
HQ ARTRAC (Q)
Air HQ (Accts)
HQ SFC
HQ Coast Guard (AD)
HQ DGNCC (Lgs)
OFB
DAD
HQ DGQA
HQ SFF
HQ Southern Command (OL)
HQ Eastern Command (OL)
HQ South Western Command (OL)
Naval HQ (PDPS)
HQ IDS
HQ ANC
HQ DG Assam Rifles
DRDO (DMS)
E-in-C Branch
HQ DGBR (Q)
HQ DG NSG

## CANTEEN SMART CARD: RENEWAL/ NEW APPLICATION

1. Refer CS Dte Letter No 95350/Q/DDGCS/Policy dated 17 September 2018 wrt processing of Canteen Smart Cards.

2. Outbreak of COVID-19 has severely impacted operations of M/s SCPL. As a result the processing of new/ renewal of canteen smart cards have been adversely affected. In order to ensure beneficiaries are not denied stores, the following will be ensured:-

(a) **Expired/Expiring Cards**. The validity of canteen smart which have expired, or will expire, will be extended by M/s SCPL through patch updates. The validity of cards will be extended till 30 Jun 2020 or till new cards are issued to the individual, whichever is earlier.

(b) **Retiring Personnel Cards**. Individuals who will be retiring or those who have retired and whose ESM cards have not been processed, will be issued stores through bronze cards held with respective URCs till new cards are issued to the individual. Individual will have to produce valid documents showing their date of retirement.

(c) **Damaged Cards**. Individuals whose cards are physically/ technically damaged will be issued stores through bronze cards held with respective URCs till new cards are issued to the individual. URCs will process application of these individuals on resumption of services by M/s SCPL at the earliest.

(d) **First Time Applicants**. Personnel who have been recently commissioned/ attested will be issued stores through bronze cards held with respective URCs till new cards are issued to the individual. URCs will process applications of these individuals on resumption of services by M/s SCPL at the earliest.

(e) **Annual Validation** Annual validation (ESM & Def Civilian) process of canteen cards can be done at any functional URC.

3. For information & necessary action please.

(Rohit M Nair)
Lt Col
AQMG CS
for Brig CS

Copy to:-

| | |
|---|---|
| Q1(E)/ QMG Br | For info please |
| M/s SCPL | You are requested to develop patch updates and send to each URC online for updating their CIMS Plus. |